

**CITY OF PINE LAKE
MINUTES
JUNE 14, 2010
7:30 PM**

COUNCIL MEETING

CALL TO ORDER

The meeting was called to order by Mayor Pro-Tem deNobriga at 7:30 PM.

PRESENT: Mayor Pro-Tem Kathie deNobriga
Council Member Greg Creech
Council Member Bitsy Pitts
Council Member Cindy Diamond
Council Member Melanie Hammet
City Administrator Phil Howland
City Clerk Valerie Caldwell

PLEDGE OF ALLEGIANCE

Mayor Pro-Tem deNobriga led the pledge of allegiance.

ANNOUNCEMENTS:

Mon – Fri	06/14-18	Summer Theatre Camp	8:00 – 4:00	Beach House
Tuesday	06/15/10	ARB	7:00 PM	Clubhouse
Friday	06/18/10	DDA	12:30 PM	Take 2
Mon – Fri	06/21-25	Summer Theatre Camp	8:00 – 4:00	Beach House
Friday	06/25/10	Final Performance	4:00 PM	Beach House
Tuesday	06/29/10	TAB	6:30 PM	Beach House
Tuesday	06/29/10	Council Work Session	7:30 PM	Court House

It was announced that the ARB meeting had been cancelled.

COMMUNICATIONS

There were no communications.

MINUTES:

Approval of the minutes of the 05/25/10 meeting was made upon motion by Council member Hammet and second by Councilmember Diamond. Motion to approve minutes of the 06/03/10 AM meeting, as amended, was made by Council member Diamond, second by

Council member Pitts and approved 3-0-1 with Council member Creech abstaining. Motion to approve the minutes of the 06/03/10 PM meeting was made by Council member Pitts, second by Council member Hammet and approved 2-0-2 with Council members Pitts and Creech abstaining.

AMENDMENTS TO AGENDA

There were no amendments made to the agenda.

PUBLIC COMMENT:

Greg Huff opined the Police would be more aware of activities in the city if so much time was not spent on Rockbridge Road. He suggested disposal one of the police vehicles to be replaced with two bicycles.

DEPARTMENTAL REPORTS

Chief Y'Hudah-Green presented her monthly statistical report. Council member Hammet questioned the number of traffic stops on Rockbridge Road versus other areas. Given the numbers presented, it appeared that roughly 35 stops per week out of a traffic count of 147,000 per week were made in the City's commercial district. She announced that she was anticipating an additional six reserve officers being utilized during the summer months for increased patrols. The Chief also discussed the possibility of utilizing motorcycles for patrol. Council member Creech thanked Sergeants Palms and Smith for attending the recent Neighborhood Watch meeting. Mayor Pro-Tem deNobriga requested that whoever patrols around the lake regularly check in on the Beach Manager.

City Administrator Phil Howland presented a report updating Council on his activities including:

- Status of categorical exclusion;
- Scheduled removal of the geese from the lake on June 24th/25th
- E-mail accounts
- Changes of the Local Assistance Road Program including the new program now providing for milling the gutters and filling potholes.

Council member Hammet thanked Mr. Howland for working with David Brackman to review efficiency and cost effectiveness of the Public Works Department.

UNFINISHED BUSINESS:

Adoption of Millage Rate for 2010

Following a reading of Resolution Number R-10-07 establishing the millage rate at 17.10 mills, motion to approve was made by Council member Hammet, seconded by Council

member Creech and was unanimously approved. In post action discussion, it was noted that it may be helpful to publish the rationale for the millage rate increase. Reinstatement of the Finance Committee was also discussed.

Service Requisition Forms

Council member Pitts presented an overview of the templates for the forms, stating she would get with the webmaster. She will be e-mailing the sample forms out for council review. In further discussion it was decided she and Council member Diamond would collaborate on an informational piece covering the rationale for the millage rate increase.

Bid Specifications for Clubhouse

Administrator Howland was asked what he envisioned his role being in this project. A brief discussion ensued regarding bidding out the individual components and utilizing a construction supervisor as opposed to employing a general contractor. The Request for Bid advertisement is to run in the city's legal organ on June 17th, with a walkthrough scheduled for July 7th and deadline for submission being on July 9th. The bid notice is also to be placed on Pine Lake announce.

NEW BUSINESS

PUBLIC COMMENT

There were no public comments.

COUNCIL COMMENT

Council briefly discussed the appropriateness of e-mail discussions, with Council member Hammet stating she did not feel e-mail was the best way in which to handle a discussion.

Mayor Pro-Tem deNobriga and Council member Creech stated they would not be in attendance at the June 29th meeting.

Motion to adjourn was made by Council member Diamond, seconded by Council member Hammet and was unanimously approved. 9:27 PM.

Valerie Caldwell, City Clerk