

**CITY OF PINE LAKE
MINUTES
MAY 25, 2010
7:30 PM**

COUNCIL MEETING

CALL TO ORDER

The meeting was called to order by Mayor Pro-Tem deNobriga at 7:33 PM

PRESENT: Mayor Greg Zarus
Council Member Greg Creech
Council Member Bitsy Pitts
Mayor Pro-Tem Kathie deNobriga
Council Member Cindy Diamond
City Administrator Phil Howland
City Clerk Valerie Caldwell

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mayor Pro-Tem deNobriga.

ANNOUNCEMENTS:

Thursday	05/27/10	7:00 PM	Neighborhood Watch	Beach House
Saturday	05/29/10	12:00 PM	Beach Opening and City Cookout	
Saturday	05/29/10	2:00 PM	PLAIN Ice Cream Social	Beach House
Monday	05/31/10		Memorial Day Holiday –	Offices Closed
Tuesday	06/01/10	7:00 PM	ARB	Club House
Thursday	06/03/10	7:30 AM	Public Hearing on Millage	Court House
Thursday	06/03/10	7:30 PM	Public Hearing on Millage	Court House
Thursday	06/03/10	7:30 PM	PLAIN	
Friday	06/04/10	8:00 PM	First Friday Concert	Beach House
Saturday	06/05/10	8:30 AM	Pancake Breakfast	Beach House
Sunday	06/06/10	6:00 PM	Lakefest Planning	

COMMUNICATIONS

Mayor Zarus announced that State Representative Hank Johnson would be attending the Memorial Day festivities on Saturday, May 29th.

Council member Creech inquired about the possibility of building a crosswalk traversing Rockbridge Road at Clubhouse Drive. Mayor Zarus explained that due to limited visibility from the crest in Rockbridge Road, and the non-synchronization of the street lights, a crosswalk would not be feasible at this time. However, he explained anticipated upgrades

through a TIP were planned which included an additional lane to Rockbridge Road and synchronized signalization. This work has been scheduled for 2014. After completion, a crosswalk would be possible.

MINUTES:

Motion to approve as amended was made by Council member Creech, seconded by Council member Pitts and was approved 4-0.

AMENDMENTS TO AGENDA

The following amendments were made to the agenda:

- Addition of discussion regarding the Memorial Day events
- Consideration of Amendment to Capital Improvement Budget for Western Wetlands
- Inclusion of a Resolution honoring Ann McAllister
- Repositioning of Bond Reconciliation Discussion

PUBLIC COMMENT:

There were no public comments at this time

COMMITTEE REPORTS:

Council member Creech expressed his gratitude to both Faye Ridling and Matt Pulsts for their efforts in the Spring Fling Clean Up. He also reported garbage in the wetlands. Mr. Howland stated he would have it cleaned up by the weekend.

TAB – Council member Diamond stated that the recent meeting had been cancelled. Mr. Howland stated the City received an \$8,500 grant of which the City had a 50% match. He reported that the meetings count as the City's match and "every time a meeting is cancelled, we lose money."

Mr. Howland reported the fallen tree had been removed from the tennis courts by the Public Works Department. He stated that he would be filing an insurance claim.

Mayor Pro-Tem deNobriga announced that Pine Lake's first annual Tour of Homes had raised over \$1,000 for the Summer Camp and Musician's Fund.

Council member Creech stated that the Neighborhood Watch Committee would be meeting Thursday evening, May 27th.

Council member Pitts announced that the Concert on the Beach had raised in excess of \$500 for the upcoming Clubhouse renovation. She thanked Cosmic Kitchen for the donation of time, food, and money for the event. Council member Pitts stated that the

renovation plans would be finished and ready for dissemination at the June 14th Council meeting.

UNFINISHED BUSINESS:

Capital Improvement Program Budget Amendment

Mr. Howland distributed a proposed amendment to the Capital Improvements Budget for the Western Wetlands. It appearing that the proposed budget was not balanced, motion to table to later in the meeting so as to allow time for revision by Mr. Howland, was made by Mayor Pro-Tem deNobriga, seconded by Council member Diamond and approved 4-0.

Instructor's Special Use Permit

Mayor Pro-Tem deNobriga presented the revised document explaining the two changes comprised of deletion of the surcharge and the portion dealing with the facility keys. As keys will not be issued to the instructors the portion of the agreement requiring the instructor to lock the facility is to be removed. Motion to approve as amended was made by Council member Diamond, seconded by Council member Creech and was approved 4-0.

Code Enforcement and Common Violations

Council member Creech presented the proposed document. Council member Pitts suggested slight revisions to the wording of pickup of bagged leaves to remove the word "generally" and suggested that language be included that prohibited posting yard sale signs on trees. Council concurred with these changes. This information is to be placed in PLAINTALK, put on the City website, and placed in the Welcome Kits for new residents.

NEW BUSINESS:

Service Request Forms

Council member Pitts suggested having one multi-purpose form rather than the multiple forms other municipalities utilized. The item is to be placed on the June 14th agenda.

CIP Budget Amendment (continued from previous discussion item)

It appearing the necessary adjustments had been made, motion to approve was made by Mayor Pro-Tem deNobriga, second by Council member Creech and was approved 4-0.

Saturday's Activities Commemorating Memorial Day

Mayor Pro-Tem deNobriga questioned if the eternal flame was operable. As the Paul Gumz Gazebo was being dedicated, she questioned if anyone had invited Mr. Gumz widow. Mr.

Howland stated he thought he had a contact for Dorothy Gumz. With regard to the logistics for the event, Mayor Pro-Tem deNobriga stated she would pick up a check for the supplies.

Bond Reconciliation

Mr. Howland presented a brief overview of the attached Bond Reconciliation. Council questioned several of the items; i.e. payment for Alycen Whiddon & Associates, Comfort Air of Atlanta, Cohen Colvard, etc. and how these items were related to bond projects. Mayor Zarus stated that the bond drawdown was to provide cash flow similar to a Tax Anticipation Note. A lengthy discussion ensued regarding “repayment of the bond”, and the mechanism by which the bond would be reimbursed from the general fund. Mr. Howland stated he and the Clerk could account for all funds spent. Upon questioning by Council member Pitts, the Clerk stated that she had no prior experience with bonds, and Mr. Howland had dealt with this particular bond exclusively since its inception. As such she could not unequivocally state she could account for all expenditures. Council member Pitts stated her reluctance to turn over the monies raised for the Clubhouse renovation, as she did not want it utilized for general operating expenses rather than for its intended purpose of Clubhouse renovations. Ms. Caldwell stated the funds could be allocated to the Capital Improvement Budget for the Clubhouse renovation through a budget amendment.

Council member Diamond leaves at this point.

Council member Creech provided a reading of Resolution # 06-10 honoring Ann McAllister and her contributions to the City. Motion to approve as read was made by Mayor Pro-Tem deNobriga. This motion was seconded by Council member Pitts and was approved 3-0.

Mayor Pro-Tem deNobriga suggested that in light of the number of recent dedications of public facilities, the City may want to look at a cohesive plan for plaques/pedestals, etc so to maintain a uniform appearance throughout the City.

Motion to adjourn was made by Mayor Pro-Tem deNobriga, seconded by Council member Creech and was approved 3-0. 9:26 PM

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