

**CITY OF PINE LAKE  
COUNCIL MEETING MINUTES  
NOVEMBER 9, 2009**

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**COUNCIL MEMBERS PRESENT:** Mayor Greg Zarus  
Mayor Pro-Tem Kathy DeNobriga  
Councilmember Greg Creech  
Councilmember Bitsy Pitts  
Councilmember Melanie Hammet  
Councilmember J. Brent Walker

**STAFF PRESENT:** City Administrator Phil Howland  
City Clerk Valerie Caldwell  
Police Chief Y'hudah-Green

Mayor Zarus called the meeting to order at 7:38 PM and led the Pledge of Allegiance.

**ANNOUNCEMENTS:**

Thursday	11/12	7:30 PM	Town Hall Meeting	Clubhouse
Sunday	11/15	3:30 PM	Pet Clinic	Clubhouse
Tuesday	11/17	7:30 PM	ARB	Clubhouse
Friday	11/20	12:30 PM	DDA	Take Two
Tuesday	11/24	6:30 PM	TAB	Beach House
		7:30 PM	City Council Work Session	Council Chambers
Thursday	11/26	& 11/27	Offices Closed for Thanksgiving	

**COMMUNICATIONS:**

Councilmember Pitts announced the acquisition of a \$2,000 oven for the Clubhouse that had been purchased for \$500. Mayor Zarus announced he had received a phone call from Representative Michelle Henson who stated she was delighted to read about Snapfinger Creek in a report from the Department of Natural Resources. Councilmember Creech stated that he would have the Water First and Comprehensive Plans in the proper format to loan on the City's website within the next two weeks.

**MINUTES:**

Motion to approve the minutes of the October 27, 2009 meeting as presented was made by Councilmember deNobriga, seconded by Councilmember Creech and was unanimously approved.

**AMENDMENTS TO THE AGENDA:**

The following amendments were made to the agenda upon motion by Mayor Pro-Tem deNobriga, second by Councilmember Pitts and unanimously approval:

Removal of audit presentation by Cohen Colvard, removal of rewrite of hazardous tree ordinance, removal of ARB procedures, and addition of presentation under the Public Comments section.

**PUBLIC COMMENTS:**

Sergeant Nathan Carter presented Mayor and Council with a plaque and flag that had flown on a mission in Iraq. Sergeant Carter was thanked for his service to his country as well as the flag and plaque.

**DEPARTMENTAL REPORTS:**

Chief Y'hudah-Green disseminated the monthly Police report. She stated that in response to a complaint about stationing an officer of Rockbridge Road while burglaries were on the rise in the residential area, she had pulled the officer off Rockbridge and placed on patrol of the residential area. The net result was an increase in accidents on Rockbridge from the average of two per month to eight in the month of October. With regard to the burglaries, she reported that the department was participating in a free trial until the end of the year for a Leads on Line program. This program is a subscription service costing approximately \$1,000 per year which is a compilation of data from multiple agencies. Chief Green stated she would be evaluating the program to determine its effectiveness. Also reported was Officer Cunningham had completed the requisite training at the academy in Forsyth and had been promoted to the rank of Sergeant. Lastly, she briefed Council regarding the status of reimbursement regarding the dumping of cleaning solvent, stating that the City had incurred a bill in excess of \$18,000 for clean up, and was anticipating the offending party's insurance company making full restitution. She stated the court date was set for December and Mr. Howland would be subpoenaed.

City Administrator Howland reported that he had driven his truck the length of the newly installed trail. He stated that concerns had been expressed regarding opening access to the back of the residences in the vicinity. He stated the police department would have access for patrol of these areas and questioned the possibility of acquiring a golf cart or all terrain vehicle for that purpose. He stated the western trail would have a turnaround. The Chief was urged to forward a request for various items needed in regard to safety. Mr. Howland reported the trail work was continuing and substantial completion was anticipated by the end of the year. He reported that he would be attempting to bring in \$60,000 from the \$99,000 trail grant, and \$20,000 from close out of the 319(h) grant by the end of year. He stated the deadline for a new 319(h) grant was fast approaching and he would be pursuing that opportunity. Mr. Howland reported that both Bank of America and BB&T were in need of the City's 2008 financial audit. The delay in completion of the audit was discussed. Mr. Howland stated that the City had received an implicit threat of litigation with respect to inadequate curbing. He stated he

needed approximately \$2,500 to replace 100' of curbing. Lastly he reported being contacted by representatives of Mercy Housing, an entity that builds retirement homes for the elderly. He stated that interest had been expressed for a project on the five acre site facing Rockbridge. He anticipated developers coming to ARB with site plans and elevations in the very near future.

#### **PUBLIC COMMENTS**

None

#### **UNFINISHED BUSINESS:**

ARB Discussion/Resolution Regarding Unpainted Houses This item has been postponed.

Fire Ring – This item has been postponed.

Resolution to Adopt Disaster Related Variance Procedures Council reviewed the draft resolution and suggestions from ARB. A final draft will be presented at the November 24, 2009 meeting.

Discussion of Compensatory Time and Overtime Mayor Pro-Tem reported she and Councilmember Creech had researched this issue and there appeared to be a disparity between the regulations of the Federal government and State government. She stated that there would be discussions with the City attorney prior to moving forward with this issue. Following a brief discussion regarding accumulation of time and staffing levels, employees were encouraged to take their compensatory time as quickly as possible after earned.

Town Hall Meeting Mayor Pro-Tem deNobriga stated she would be out of town and Councilmember Creech volunteered to manage the agenda. Tentatively slated for this meeting will be a safety demonstration by the Public Safety Department as well as clarification as to the City's eligibility for the COPS program.

Budget v Actual Due to the lateness of the hour, this item is to be addressed in conjunction the draft budget in a work session scheduled for 5:30 PM on November 24, 2009, immediately prior to the Public Hearing on the FY 10 budget.

Motion to adjourn by Mayor Pro-tem deNobriga, seconded by Councilmember Walker and was unanimously approved. 9:40 PM.